



Clarification 2 to ITT 1.1 and ITT 1.3

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To: **All Potential Tenderers**

Subject: Clarification No. 2 to Swarm DISC ITT 1.1 and 1.3

To whom it may concern.

Swarm DISC has received the following questions related to SD-ITT-1.1 and also applies to SD-ITT-1.3:**Question 1 – Statement of Work:***"In the Statement of Work (file with name SW-SW-DTU-GS-111_ITT1-1_SoW.pdf):**- page 16, under Section 5.2.1, both requirements have the same designation "GR-01" although they are different. Please clarify"***Clarification:**Section 5.2.1 of the Statement of work documents SW-SW-DTU-GS-111 ITT1-1 SoW.pdf and SW-SW-DTU-GS-113 ITT1-3 SoW.pdf

Shall be interpreted as follows:

GR-01	The contractor shall submit all documents to the DISC Project Office in searchable, non-protected PDF format, as well as their native format (MS Word 2010 or compatible format).
GR-01 GR-02	The contractor shall ensure that electronic documents do not contain any harmful code (e.g. virus)

Question 2 – Special Conditions of Tender:*"In the Special Conditions of Tender (file with name SW-TC-DTU-GS-111_ITT1-1_Special_Conditions_of_Tender.pdf):**- page 9, the description of the acronym GCT refers to [AD-2], which is the Proposal Template. Possibly this reference is [AD-4], entitled "General Conditions of Tender for ESA Contracts". Please clarify.**- page 11, the link to "http://esamultimedia.esa.int/docs/business_with_esa/CG-EM-ORR-S16_End_User_Manual_v1.2.pdf" is invalid (also "http://esamultimedia.esa.int/docs/business_with_esa/CG-EM-ORR-S16_End_User_Manual_v1.2.pdf"). Please provide the correct link.*

- page 11, the link to "[http://www.esa.int/About_Us/Business_with_ESA/How_to_do/esastar Registration Process](http://www.esa.int/About_Us/Business_with_ESA/How_to_do/esastar_Registration_Process)" is invalid. Please provide the correct link.

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Clarification:

On Page 9 of the Special Conditions of Tender documents [SW-TC-DTU-GS-111 ITT1-1 Special Conditions of Tender.pdf](#) and [SW-TC-DTU-GS-113 ITT1-3 Special Conditions of Tender.pdf](#), the description of the acronym GCT shall be interpreted with reference to [AD-4] ([General Conditions of Tender for ESA Contracts \(GCT - Annex IV to the ESA Procurement Regulations ESA/REG/001, rev 4\)](#)), instead of [AD-2].

On page 11 section 3.2 shall be updated as follows: “

3.2 Registration requirements

The Member States of ESA have made it mandatory for the Agency to register economic operators wishing to do business with ESA. Economic operators wishing to do business with ESA not yet registered as potential Tenderers, are requested to complete the online questionnaire on the “esa-star registration” website (<https://esastar-emr.sso.esa.int/>).

Any entity, at the time when a response is submitted, should at least have already completed the “Light Registration”. The registration process can be found here : [http://www.esa.int/About_Us/Business_with_ESA/esa-star open for business](http://www.esa.int/About_Us/Business_with_ESA/esa-star_open_for_business) .

That registration as an ESA Entity includes the obligation to subsequently fill in the ESA Questionnaire and its yearly updating. Failure to provide or update the required information may result in EMITS non-public part access being blocked.

Further information on the registration process can be found on the Industry Portal pages available at: http://www.esa.int/About_Us/Business_with_ESA/ .

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Question 3 – Cover Letter:

“In the Cover Letter (file with name SW-CL-DTU-GS-111_Cover_letter_ITT_1_1_rev2.pdf):

- page 2, the 7th entry in the Key Acceptance Factors reads "Your offer and all supporting documents must reach the Swarm DISC ITT mailbox [...]", the work "mailbox" can be easily confused with a physical mailbox, not an electronic one. The only reason to doubt this interpretation comes from the fact that no mail address is present in this document, only an e-mail address. Fortunately, Section 4.4.2 of the Special Conditions of Tender leaves no room for misinterpretation.”

Clarification:

As correctly stated, the word “mailbox” shall be interpreted as electronic mailbox. The e-mail address is clearly stated on page 1, item 1 - point of contact: [Swarm DISC ITT@space.dtu.dk](mailto:Swarm_DISC_ITT@space.dtu.dk)